



Presentation Request

Date of Request:

Date of Presentation:

Time of Presentation:

Length of Presentation:

Contact Person & Contact Information (please include cell phone # & email address):

Location of Presentation (please include exact address for finding the location on Google maps):

Type of Presentation: Lecture with PowerPoint Lecture without PowerPoint Tabletop Informational Display

Estimated number of people in audience:

Description of target audience:

Topic interest (What does the audience want or need to hear about related to human trafficking?):

Does the facility have equipment and screen for PowerPoint presentation and to project a video with sound?

If equipment is available how do you prefer to receive the PowerPoint file?

If no equipment is available may we bring our own and set it up?

Additional information and notes: